

# **CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR**

Ref. No. CSJMU/AR(PP)/54(2)/2010

Date 10-12-2010

Sr. No. \_\_\_\_\_

## **TENDER NOTICE**

Sealed tenders are invited from the approved Voltas/Hitachi Sales & Service Dealers for the following work up to 31-12-2010, 02:00 P.M.. Tender forms alongwith terms and conditions can be obtained form cash counter of University for Rs. 200/- or can be downloaded from University website:www.kanpuruniversity.org. Downloaded forms can be submitted with a Demand Draft of Rs. 200/- in favour of "Finance Officer, C.S.J.M. University, Kanpur" payable at Kanpur.

Tenders will be opened on 31-12-2010 at 03:00 P.M. in presence / absence of tenderer or their representatives.

<b>Name of Work</b>	
Annual Maintenance of Voltas/Hitachi/Other	
Window ACs	- 1.5 Ton
	- 2.0 Ton
Split ACs	- 1.5 Ton
	- 2.0 Ton
	- 2.8 Ton
	- 3.5 Ton
Voltage Stabilizers	- 4 KVA
	- 5 KVA

Work and site can be seen in the University campus on any working day.

**Registrar**  
C.S.J.M. University, Kanpur

## TENDER FORM

1. Name : \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_
3. Contact No.: \_\_\_\_\_
4. Trade Tax Registration No.: \_\_\_\_\_
5. TAN/PAN: \_\_\_\_\_
6. Work experience (Relevant documents to be enclosed): \_\_\_\_\_
7. Details of purchase of Tender Form: (to be enclosed):  
Receipt / DD No. \_\_\_\_\_ Date \_\_\_\_\_ Amount Rs. \_\_\_\_\_  
Bank Name & Branch \_\_\_\_\_
8. Details of Earnest money deposit: (to be enclosed)  
Receipt / DD No. \_\_\_\_\_ Date \_\_\_\_\_ Amount Rs. \_\_\_\_\_  
Bank Name & Branch \_\_\_\_\_
9. Rates Quoted:

<b>Name of Work</b>	<b>Rates</b>
Annual Maintenance of Voltas/Hitachi/Other	
Window ACs - 1.5 Ton	
- 2.0 Ton	
Split ACs - 1.5 Ton	
- 2.0 Ton	
- 2.8 Ton	
- 3.5 Ton	
Voltage Stabilizers - 4 KVA	
- 5 KVA	

10. Remarks:

The above information given is true to my knowledge and no material facts have been concealed.

(Signature)

Name:

## **Terms and Conditions**

1. The total no. of ACs in University campus is about 250, but the work order will be issued as per need, from time to time.
2. Proper evidences of dealership/agency should be enclosed with filled in tender document, failing which, the tender will not be entertained.
3. Filled in Tender forms should be accompanied with the earnest money Demand Draft of Rs. 20000/- drawn in favour of "Finance Officer, C.S.J.M. University, Kanpur" payable at Kanpur.
4. All the air conditioners along with stabilizers under comprehensive AMC will be maintained for one year from the date of start of AMC. This period may be extended with mutual consent of both the parties.
5. No additional payment will be made for any kind of repair other than the shifting of A.C.s.
6. All the complaints must be attended by trained mechanics only.
7. The firm will depute its service personnel on all working days during peak summer season (i.e. 1<sup>st</sup> March to 30<sup>th</sup> September) at the University. In case of urgency the firm must attend to the complaint during Sundays and holidays as well, without any additional payment.
8. The University is not authorized to issue any concessional form for exemption of taxes i.e. the University will pay full taxes, if any. All the applicable taxes to be charged, must be mentioned explicitly.
9. The firm will have to make the A.C. and / or stabilizer functional within 24 hours from the time of the complaint, failing which a penalty of Rs. 200/day/A.C. will be imposed. In case any unit cannot be repaired for any reason beyond control, a standby A.C. of suitable size must be made available by the firm within 24 hours.
10. In case of compressor replacement, the firm will provide a brand new sealed packed compressor of equivalent rating and reputed make. Guarantee/warranty card must be deposited with the University. The old defective compressor can be taken by the firm. No extra payment will be made for the replacement of the compressor.
11. In case of stabilizer replacement, stabilizer of equivalent make and rating should be provided by the firm. Guarantee/warranty card with due seal of the dealer/supplier must be deposited with the University. The defective non-repairable stabilizer can be taken by the firm. No extra payment will be made for the replaced stabilizer.
12. Annual servicing must include at least one chemical servicing and three general servicing with blower.
13. The firm must provide evidences of at least five years work experience of same kind in Govt. /Semi Govt. organizations with minimum value of work of Rs. 3.00 Lac in each year.

14. University committee may visit the workshop to ascertain the maintenance facilities available with the firm.
15. The contract can be terminated at any time without assigning any reasons.
16. Tenders should be sent along with catalogue in a sealed cover and the cover containing the tender must bear the words: "Tender for Annual Maintenance of Air Conditioners along with Stabilizers".
17. The rates quoted shall be before taxes and various taxes applicable should be mentioned separately.
18. University reserves the right to reject any or all the tenders in part or full without assigning any reason thereof.
19. Any referral dispute shall only be admissible in the jurisdiction of Kanpur City court only.

**Registrar**